

Committee: Joint Commissioning Committee
Date: Thursday 7 April 2016
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, Oxfordshire
OX15 4AA

Membership

Councillor Ian McCord (Chairman)	Councillor Nicholas Turner (Vice-Chairman)
Councillor Ken Attack	Councillor Phil Bignell
Councillor Lizzy Bowen	Councillor Rebecca Breese
Councillor Roger Clarke	Councillor Chris Lofts
Councillor Lynn Pratt	Councillor G A Reynolds
Councillor Barry Richards	Councillor Barry Wood

AGENDA

1. Apologies for Absence and Notification of Substitutes

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Chairman's Announcements

To receive communications from the Chairman.

5. **Minutes** (Pages 1 - 4)

To confirm as a correct record the Minutes of the meeting held on 17 March 2016.

6. **Urgent Business**

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

7. **Exclusion of the Public and Press**

The following item of business contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

8. **Joint Revenues and Benefits Service - Draft Business Case** (Pages 5 - 34)

Exempt Report of Head of Finance and Procurement

9. **Short-listing of Applications for the Post of Chief Finance Officer**

** This report will be circulated under separate cover to members of the Joint Commissioning Committee only **

Exempt Report of Chief Executive

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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